



Concession and Vendor Applicants:

Welcome to our Concession and Vendor Application page for individuals who wish to apply for space at our Annual STEAM-ERA show presented every Labour Day weekend, since 1961.

If you wish to apply, please keep in mind the following Terms and conditions

- ALL Applications must be received NO LATER THAN the 30th of June prior to the SHOW
- Flat Rates apply to ALL Food and Beverage Concessions and are currently \$ 316.40 CAD and \$226.00 CAD respectively Inclusive of Ontario HST
- All Food and Beverage Concessionaires must receive [Halton Health Board Approval](#) no later than the 31st of June prior to the Show and supply sufficient evidence to OSAPA.
- In addition to Halton Health Board Approval all Concessions & Vendors are required to have a valid [Business License](#) issued by The Town of Halton Hills.
- Proof of \$ 2,000,000 of Liability insurance is required for ALL Concession and Vendor applications
- Previous registrants will occupy their same Location at STEAM-ERA, New Applicants will be prioritized, in order of approval
- An additional Late Application fee of \$15.00, Inclusive Ontario of HST will apply if your Application is received after the 30th of June
- Outside Vendor Space is calculated based on the requested Front footage of the space occupied by the applicant. Pricing is \$5.65 per linear foot of frontage and \$9.04 per linear foot of frontage if you require inside space, inclusive of Ontario HST
- A Minimum Charge of eight (8) feet applies to ALL Inside and Outside Vendors.
- Requested Hydro Connections are limited and will be charged at \$50.00, per site if available, inclusive of Ontario HST.
- a Listing in our online directory is available for an addition \$25.00, inclusive of Ontario HST, this listing will include your contact information and website if applicable.
- ALL CHARGES are SUBJECT TO APPLICABLE HST.

cancellation charges:

- NO REFUNDS will be issued if written cancellation notice is received within 48 hours of the Opening of the STEAM-ERA.
- If written notice is received 30 DAYS in advance of the opening of STEAM-ERA, you will have the option of applying your FULL Payment towards the next presentation of STEAM-ERA or request a FULL Refund.
- If written notice is received between 30 Days and 48 Hours of the Opening of STEAM-ERA a cancellation charge equal to 50% of your Payment will apply.
- A cancellation Charge of 100% of your payment will be assessed if cancelling within 48 Hours of the Opening of STEAM-ERA.
- Written Notice in the form of an email addressed to the [Concession & Vendor Chair](#) will be accepted.

Warm regards,

[Concession & Vendor Chair](#),

The Board of Directors Ontario Steam and Antique Preservers Association.

*** NOTICE ***

In the Event that STEAM-ERA has to be Cancelled no Cancellation Fees will be Assessed and submitted fees can be applied to the Next Presentation of STEAM-ERA or fully refunded, upon written request.

APPLICABLE FORMS:

- [Halton Health](#)
- [Halton Hills Business License](#)



STEAM-ERA - VENDOR APPLICATION

Business Name: _____

Applicant Information

Full Name: _____

Address: _____

Phone: _____

Email: _____

Food Vendor Flat Rate: \$280.00 YES/NO (please circle)

Beverage Vendor Flat Rate: \$200.00 YES/NO (please circle)

Inside:

(\$8.00 / ft. X _____ ft.) = \$ _____

Outside:

(\$5.00 / ft. X _____ ft.) = \$ _____

Tables

(\$5.00/table x _____ # of Tables) = \$ _____

(Please note HST not included in the prices above)

Sub Total: \$ _____ + 13% (HST) = Total \$ _____

If Hydro Electricity is required, an additional charge of **\$50** applies.

I require Hydro Electricity at an additional cost of **\$ 50.00** inclusive of HST YES/NO (please circle)

PLEASE MAKE CHEQUES PAYABLE TO "ONTARIO STEAM AND ANTIQUE PRESERVERS ASSOCIATION "

Send to:

**ONTARIO STEAM & ANTIQUE PRESERVER'S ASSOCIATION
Attn: Vendors & Concessions Chair
P.O. Box 133
Milton, Ontario Canada
L9T 2Y3**

ADDITIONAL NOTES:

- All Food Vendors must receive Halton Health Board Approval.
- Liability Insurance is Required for all vendors and children's play activities.
- Security will be patrolling full time from the beginning of the show until the end.
- Your fee, once paid, will confirm your spot for 4 days at the show.
- Vendors from previous years will occupy their regular spots, new vendors will be allotted in the order they are received.
- Please contact OSAPA/Steam-Era with any questions by email at vendors@osapa.ca